

March 12, 2024

The Otoe County Board of Commissioners convened in regular session at 8:30 a.m. on March 12, 2024, to audit and sign regular claims and payroll claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of this meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Commissioner Jerad Sornson. Answering present at roll call were Commissioner Sornson, Commissioner Freshman, Commissioner Parsons, Commissioner Crownover, and Commissioner Cole.

Commissioner Sornson informed the public in attendance that a current copy of the Open Meetings Act was located near the door of the courtroom.

Freshman made a motion, seconded by Crownover, to accept the agenda as posted. Voting aye were Sornson, Freshman, Parsons, Crownover, and Cole. Nay – none. Motion carried.

Cole made a motion, seconded by Parsons, to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. Voting aye were Commissioners Freshman, Parsons, Crownover, Cole and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Freshman made a motion, seconded by Parsons, to approve payment of the regular claims. Voting aye were Parsons, Crownover, Cole, Sornson, and Freshman. Sornson abstained from the any claims payable to Sornson R & C. Nay – none. Motion carried.

Cole made a motion, seconded by Freshman, to audit and sign payroll claims. Voting aye were Crownover, Cole, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Chairman Sornson acknowledged receipt of the monthly report from the Clerk of the District Court certifying fee collections in the amount of \$44,296.75 for the month of February 2024. Said report will be filed in the County Clerk's Office.

Tom Farrell presented the board with the proposed RFP documents that will be used for bidding the property, liability, and workers' compensation insurance for the 2024-2025 policy year. He stated that upon approval, he planned to send the documents to NIRMA and three other standard insurance companies, and the documents would be available to any other interested companies. The time frame of bids being due, opened, and awarded was discussed. Jennifer Panko-Rahe, County Attorney, will prepare a resolution to authorize the bids to be received and reviewed prior to the meeting in the presence of a commissioner, the county clerk, and Tom Farrell, as well as naming Tom Farrell as the broker to prepare the review of the bids. The resolution will be presented at the March 26<sup>th</sup> meeting. Cole made a motion, seconded by Freshman, to approve the RFP for bidding county property, casualty and workers' compensation insurance. Voting aye were Cole, Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion carried.

Freshman made a motion, seconded by Cole, to award the bid for the Wash Bay/Tin Replacement project to CJS Construction in the amount of \$298,457.00. End dates for each project were discussed of December 31, 2024, and March 2025, but could be sooner if the weather permits. The project will be paid for with ARPA funds. Voting aye were Freshman, Parsons, Crownover, and Cole. Nay – none. Sornson abstained. Motion carried.

Parsons made a motion to adopt Resolution #3-12-24-7 to approve the final acceptance of project construction for STWD-CBMP(5). This project included Projects (670) (668) and (669). The projects were bridge removals with culvert replacements at B & 2 East, M & 36 East, and R & 36 North. The projects were completed by county crews. The county will receive a reimbursement amount of \$195,364.00. Voting aye were Freshman, Parsons, Crownover, Cole, and Sornson. Nay – none.

Cole made a motion to adopt Resolution #3-12-24-8 to approve the final acceptance of project construction for STWD-CBMP(6). This project included Projects (605) (609) and (680). The projects were bridge removals with culvert replacements at D & 14 South, M & 8 West, K & 20 South. The projects were completed by county crews. The county will receive a reimbursement amount of \$200,000.00. Voting aye were Parsons, Crownover, Cole, Sornson, and Freshman. Nay – none. Motion carried.

Crownover made a motion, seconded by Parsons, to adopt Resolution #3-12-24-9 to approve the vacation of a section of county road located in the West ½ of the NE ¼ of Section 3, Township 8N, Range 9E, of the 6<sup>th</sup> P.M. Otoe County, Nebraska; an easement will be entered 75' long beginning at the end of the current easement extending west for 75' granting an easement to both parties; the rest of the road will be vacated as currently surveyed with the North half going to the North half property owner and the South half going to the South half property, marking center of the right of way. Dave Schmitz made note that a change would be needed in the road record book in the clerk's office. Jon Brinkman inquired where the 75' easement location would be. He stated that there is a crossover culvert under the existing road with the end at 115 feet. He commented on the location of the culvert and if they wanted to go to the west side of the culvert or Beecham's driveway. Cody Beecham stated that 75' was just on the other side of their driveway. Jenniffer Panko-Rahe, County Attorney, stated that the resolution will need to be filed with the Register of Deeds. Voting aye were Crownover, Cole, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Mike Cooper was not present to discuss the road issues at 10<sup>th</sup> and C roads as listed on the agenda – item tabled.

Highway Superintendent Jon Brinkman presented the road report: Project (678) located at E & 22 West; Bridge removal/replacement: completed; Project (693) OPPD Hwy; contractor is working now – tree removal. County crews have been cleaning dirt and rock from behind the guardrails at bridge 22115 located at H & 20 South; replaced bridge planks on several bridges; grading roads, rocking.

I, Jennifer Bassinger, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 12th day of March 2024.

Jennifer Bassinger  
Otoe County Clerk